

**BY LAWS OF
THE MUSKOGEE YOUTH BASEBALL ASSOCIATION**

ARTICLE I - NAME

Section 1. The name of the organization shall be the Muskogee Youth Baseball Association and may be referred to as MYBA.

ARTICLE II - PLACE OF BUSINESS

Section 1. The principle place of business shall be places as the Board of Directors may designate from time to time.

ARTICLE III - PURPOSES

Section 1. The purpose of this Association shall be:

1. To promote baseball in Muskogee, Oklahoma, for children between the ages of 4 to 15 years old.
2. To assist in providing baseball parks, facilities, forming teams, and leagues.
3. To establish and enforce rules.
4. To provide umpires, make schedules and provide administration for the program(s).

Section 2. General laws of the Association are as follows:

1. The MYBA will not sponsor any team. The MYBA will not furnish financial aid to any team for regular season play except in special cases of hardship that are recognized and approved by a majority vote of the Board of Directors.
2. All purchases, other than minor necessary operation equipment, must be approved by the Board of Directors. On purchases made by league check for amounts greater than \$1,000, the check must contain dual signatures (see Article VI. Section 4. Treasurer)
3. Officers of the Association and the League Director shall not receive money or property belonging to the Association until they have qualified by giving satisfactory bonds of a Surety Company approved by the Board of Directors. Expense for such bonds will be paid by the League.

ARTICLE IV - MEMBERSHIP

Section 1. Members of the Muskogee Youth Baseball Association shall be:

1. All parents or guardians of children enrolled in the MYBA and all coaches and umpires associated with the MYBA for the present season or immediate past season.

Note: Past season is the season ending July 31 and the present season begins August 1. Membership in the Fall Baseball League alone does not count as MYBA membership as Fall Baseball is a separate league.

Section 2. All members shall have equal rights to membership and shall be allowed to vote as meetings of the membership except that no person may vote, be elected to office

or be elected to the Board of Directors if he or she:

1. Owes money to the Association
2. Is on probation and/or removed from the Association for disciplinary actions stemming from un-sportsman-like or unethical conduct, child abuse or endangerment, abuse of alcohol or illegal drugs, any other illegal actions or conduct.
3. Is not a current member and in good standing with the Association.
4. Has been convicted of a felony or under investigation of such.

Section 3. Disciplinary Actions - the Officers of the Board of Directors may vote to Discipline member or declare a member to not be in good standing with the Association for:

1. Infractions of or failure to adhere to The Official Rules of the MYBA.
2. Infractions of or failure to adhere to The MYBA and NYCSA Coaches and/or Parents Codes of Ethics as published annually in the MYBA Rule Book.
3. Conduct or actions deemed to be inappropriate and/or not in the best interest of the MYBA such as, but not limited to, those listed in Section 2 above.

Disciplinary actions may be taken against members for infractions of the rules, guidelines, or regulations that occur during any league function including but not limited to: league games, tournaments, practice games, team practices, meetings, fund-raising activities, etc.

Disciplinary actions available are:

Probation- An individual declared to be on probation, may continue to perform their duties as a coach, manager, score-keeper and attend games as a member as long as they adhere to all MYBA Rules and the MYBA and NYSCA Coaches and/or Parents Code of Ethics as published in the MYBA Rule Book and discontinues the actions or behavior that resulted in their being placed on probation. Any further transgression will result in suspension (removal from the Association) if approved by a majority vote of the Board of Directors. Reinstatement in The Association can be attained only upon approval of a majority vote of the Board of Directors.

Removal from the Association (Suspension)- A member who is removed from the Association is forbidden to participate as a coach, manager, score-keeper, and umpire or in any other official or non-official capacity for a period to be determined by the Board of Directors. Reinstatement in the Association can be attained only upon approval of a majority of the Board of Directors.

Members not in Good Standing with the Association- Any member on probation or suspension is considered to not be in Good Standings with the Association and may not vote in any elections, run for or hold office until such time as their probation or suspension period has expired or is rescinded.

Notification of disciplinary action- Any member placed on probation, suspended and/or determined to not be in good standing with the Association shall be notified in writing by The Board of Directors as soon as if feasibly possible. The subject individual will also be

notified in writing upon reinstatement.

ARTICLE V - OFFICERS OF THE ASSOCIATION

Section 1. Officers of the Association shall consist of the President, Vice President, Secretary, and Treasurer whom shall be elected by the membership at the annual meeting. These officers shall be members of the Board of Directors.

ARTICLE VI - DUTIES OF OFFICERS

Section 1. President - The President shall:

1. Be Chief Executive Officer of the organization.
2. Present at all meetings of members and directors.
3. See that all orders and resolutions of the Board are carried into effect.
4. Be the active head of the Association.
5. Appoint all committee members and the ex-officio member of all committees.
6. Appoint all salaried or other necessary personnel subject to the approval of the Board of Directors.
7. Shall remain on Board as Past President for a term of one year.

Restrictions- It is the intent of the association to avoid any actual or appearances of favoritism on conflict of interest, therefore the same individual may not hold the office of President and also be employed in the position of League Director.

Section 2. Vice President - The Vice President shall in the absence or disability of the President, perform the duties and exercise the powers of the President and shall perform such other duties as the board of directors shall prescribe. The Vice President will assume the office of the President in the event the President resigns or is removed from office for any reason. The Vice President will be required to take the office of the President or resign from the position of Vice President.

Section 3. Secretary - The Secretary shall keep regularly entered in proper books of Record, true and accurate minutes of all votes, acts and proceedings of the Association, Board of Directors and the annual meetings, and at request of the President, report any outstanding business or transactions of the Association for the previous year. The Secretary shall also be responsible for giving the proper notification of all meetings.

Section 4. Treasurer - The Treasurer shall have the custody of the organization's funds and securities and shall keep (or have kept) full correct accounts of receipts and disbursements in books belonging to the Association to its credit in such banking institutions as may be designated by the Board of Directors, from time to time. The funds of the organization shall be disbursed by checks, which must be signed by the Treasurer, President or a person designated and authorized by the Board of Directors.

Any check exceeding one thousand dollars must be counter-signed by the President or a person designated and authorized by the Board of Directors. The Treasurer shall be responsible for filing all financial reports to the appropriate agencies in a timely fashion. The Treasurer should be a person with a background in accounting, finance or

bookkeeping and be bondable. Acceptable background would be a high school or college course in accounting or an equivalent work history.

ARTICLE VII - BOARD OF DIRECTORS

Section 1. The Board of Directors consists of the Officers, Past President and five (5) members elected at large, all to be qualified members of the Association, who shall have general control of the Association.

Section 2. The at large members of the board shall be elected by the membership at the annual meeting.

Section 3. A vacancy occurring on the Board of Directors between annual meetings shall be filled by a vote of the board at the next regular meeting. The new appointee will finish the current year and his/her position will be up for election the next June, except Past President and any member not deemed necessary.

Section 4. All committee appointments will be subject to the approval of the Board of Directors. A majority of the members of the Board of Directors have the authority to terminate any committee appointment.

Section 5. The Board of Directors shall be responsible for the employment of all personnel for the Association, including the amounts of their compensation. Termination of any personnel employed by the Association shall be upon a two-thirds vote of the Board, provided that before termination, the employed personnel shall be entitled to appear before the Board and answer the reasons for termination.

Section 6. The Board may remove any officer, board member, or director of the League. Such removal must be two-thirds vote of the Board.

Section 7. The Board of Directors shall have authority to decide the amount of bond that they deem necessary, on all officers, salaried personnel and persons receiving compensation. The amount of any bond shall be determined by the Board of Directors at its discretion.

Section 8. The Board of Directors shall take steps to insure that proper receipts are given for all funds received by this Association.

Section 9. The Directors shall have general control of the property and business of the Association.

Section 10. Any Board Member who misses two consecutive meetings, without prior approval to the President, shall be subject to removal by the board pursuant to Section 3 and 6 above.

ARTICLE VIII - TERMS OF OFFICE

Section 1. The terms of office for the Officers and Board of Directors shall begin on the first day of January following their election. The term years will end on December 31 of the subject year.

Section 2. The length of the terms of office shall be determined as follows:

1. Officers and Board Members elected in 1998 for the 1999 calendar year will serve on year terms.
2. Beginning in the October 1999 elections from terms to begin in 2000, the President, Secretary and two at large Board Members will be elected for a one year term with the Vice President, Treasurer and three at large Board Members being elected to serve two year terms. In the election of October 2000 for terms to begin in January 2001, the positions of President, Secretary and two at large Board Members will then also be elected to serve two year terms. The pattern shall continue in the manner with four of the nine positions being elected to hold office in odd numbered years and the remaining five of the nine positions being elected to hold office in even numbered years and all positions held for two years.
* Please make note that the new elections will be held in June instead of October due to the majority vote at our last annual October 2006 open meeting.

ARTICLE IX - ELECTIONS AND ELECTION GUIDELINES

Section 1. Certain Officers and Positions of the Board of Directors of the Association will be elected by the membership each year in an open election to be held in June (see Article VIII, Terms of Office). The election will be announced no less than thirty days before its scheduled date and a period of pre-registration for office will begin. It is preferable for members wishing to hold office to declare their intent to run during the 30 days prior to the scheduled election by filing with the Association Secretary. This will put their name on the ballot.

Section 2. Eligibility for office- Any current member of the League who is in good standing (as defined in Article IV, Membership) is eligible to run for office or for a position on the Board of Directors.

Section 3. Voting Methodology- On the day of election at the designated polling place the following will occur:

1. Registration- all members must register to vote at the election by signing in at the registration table set up at the entrance to the voting place. Association representatives will check the recent rosters to verify the eligibility of the member. ballot for each of the offices being voted on. A cut-off time will be enforced where registration will end and the elections will begin.
2. Nominations- Once all those wishing to vote are registered, the Association President or other Association representative will call the election meeting to order, explain the procedures to those gathered, announce the office to be voted on, identify those who have pre-announced as running for the office and open the floor for additional nominations. One office will be voted on at a time.
3. Balloting- After nominations are closed, members will vote by marking their

preprinted ballots. Association representatives will collect the ballots and they will be immediately counted by two individuals selected by the Association. The number of ballots will be checked against the number of those registered to vote. The results of the count will be announced. In the event a candidate was not elected by a 50% majority, the election will be determined by holding an immediate run-off election between the two individuals with the most votes. The winner will then be the candidate with the most votes in the run-off elections. The balloting for the remaining Officers and Board positions to be determined will be continued in the same manner until all positions are filled.

ARTICLE X - MEETINGS

Section 1. The annual meeting of the membership shall be held in June of each year, the date, place and hour of meeting to be determined by the Board of Directors. At least thirty days notice of this meeting shall be given by publication in a Muskogee Area newspaper of general circulation.

Section 2. A meeting of the membership may be called at any time by the President. Notice of such meeting shall be given by publication in a Muskogee area newspaper of general circulation.

Section 3. Regular meetings of the Board of Directors shall be monthly. The time and place of the meeting to be determined by the board.

Section 4. Meetings of the Board of Directors may be held at any time on the call of the president. Notice of board meetings may be given by mail ore telephone. Two-thirds of the Board of Directors shall have the right to call a special meeting of the Board, provided notification of such a meeting is given to all members of the board.

Section 5. Meetings of the Board of Directors and General Membership meetings will be conducted following selected procedures as described in Robert's Rules of Order.

ARTICLE XI - TEAM PARTICIPATION

Section 1. Any team desiring to participate in the Muskogee Youth Baseball Association shall make a formal application annually to the Board of Directors in such form and by such date as the Board of Directors may prescribe.

Section 2. The application for team participation shall contain the names of the school, sponsor, managers and coaches and the classification of the team.

Section 3. All teams shall participate in all fundraising events of the association.

Section 4. Any team, manager, coaches or players may be denied participation or suspended for due cause by a majority of the Board of Directors after being given the opportunity to fully answer such complaints or charges as may be brought against the above mentioned.

ARTICLE XII - FINANCES

Section 1. The fiscal year for the Muskogee Youth Baseball Association shall be from January 1 to December 31.

Section 2. The Board of Directors shall have an annual report prepared as soon as possible after the close of the fiscal year for the presentation at the annual membership meeting. The report shall be prepared by an independent accountant selected by the board. An interim statement shall be prepared and be presented at the June general meeting.

ARTICLE XIII - COMMITTEES

Section 1. Committees may be appointed by the President with the approval of the Board of Directors and all committees shall be responsible to the Board of Directors. Committees may be appointed for whatever reasons deemed necessary by the Officers of the Board of Directors.

ARTICLE XIV - QUORUM

Section 1. Five (5) members of the Board of Directors at any meeting, regular or special, shall constitute a quorum.

ARTICLE XV - AMENDMENTS

Section 1. The power to repeal and amend these by-laws shall be by a majority of the general membership at the league's annual meeting or at any other general membership meeting called for that purpose. Thirty days advance notice of a meeting regarding changes to the by-laws shall be given by publication in a Muskogee area newspaper of general circulation.

ARTICLE XVI - ENACTMENT

Section 1. These by-laws shall be effective immediately following their adoption by a majority vote of the general membership of this Association, and when so adopted, shall supersede all previous by-laws and amendments thereto which shall then be annulled.

ARTICLE XVII - OTHER GUIDELINES

Section 1. Office or Members of the Board of Directors and their team affiliates (managers, coaches, scorekeepers, parents), may not solicit sponsorship or donations from businesses &or organizations who conduct business with the Association. Any company who sells or provides goods or services to the Association may not sponsor or

donate money to a team with affiliation to a member of the Board of Directors or League Officer. The intent of this guideline is to insure the integrity of the members of the Board and the League Officers.

Sponsorship: is defined as the giving of any money, uniforms, goods or services to a particular team.

Team affiliation: is defined as where a League Officer or Board Member is a coach, manager, scorekeeper, parent or grandparent of a particular team.

Exception: An exception to the sponsorship restrictions will be allowed if the provider of goods or services is a blood relative of an Officer or Board Member, he may then sponsor his relative's team.

ARTICLE XVIII - UMPIRES

Section 1. Umpires must go through umpire class provided by the Muskogee Youth Baseball League and take a test, just as required for coaches.